EVSWPRO Installation Guide



Mar 2015

EVSW PRO Installation Guide

Do you really want EVSW PRO?

Before installation of the EVSW PRO software, please ensure that this is the version of software that you really want.

EVSW PRO includes a number of features to aid incorporation of Diligence EV loggers with your SOPs under an environment controlled by GMP, or 21 CFR Part 11.

If you do not need the features provided by EVSW PRO then please download and install the EVSW Standard Version, which will suit you much better.

However, if you really want EVSW PRO then please continue to read on.

Download/Installation

From the website or Comark Portal download the EVSW Pro Installation Program. Double click on the downloaded file to begin the installation.

User Account Control

If you are asked to OK User Account Control click Yes to continue.

😗 Use	r Account Control					
$\widehat{\mathbb{O}}$	Do you want to allow the following program from an unknown publisher to make changes to this computer?					
	Program name: Publisher: File origin:	EVSW_Pro.exe Unknown Downloaded from the Internet				
💌 s	how <u>d</u> etails	Yes No				
		Change when these notifications appear				

Installation

Click Yes to install.

EVSW PRO	83	5
?	Do you want to install EVSW PRO Build 2 version 7?	
	Yes No]

Welcome

Click next to continue...

EV Professional V2.0 installation

Welcome!

This installation program will install EV Professional V2.0.

Press the Next button to start the installation. You can press the Cancel button now if you do not want to install EV Professional V2.0 at this time.

х

< <u>B</u> ack	Next >	<u>C</u> ancel

License Agreement

If you agree to the terms and conditions of use of EVSW PRO software then tick the box I accept the agreement and click Next to continue.

🖅 License Agreement	×
USERLICENCE	*
BY LOADING THIS CD-ROM, YOU ARE AGREEING TO BE BOUND BY THE TERMS AND	_
CONDITIONS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO THE TERMS OF THIS	-
AGREEMENT, PROMPTLY RETURN THE UNOPENED DISC TO COMARK OR YOUR	
1. GRANT OF LICENCE 1.1 Under convright law you are not normitted to install or run the software product (¹ the	
Software") or use the user manuals and other documentation ("the Manuals") supplied to you	
without the permission of Comark Ltd. Gunnels Wood Park, Gunnels Wood Road, Stevenage.	
Herts, SG1 2TA ("the Owner"). In consideration of your agreement to the terms of this	
agreement the Owner grants you a non-exclusive right ("the Licence") to install and run the	
Software and use the Manuals as permitted by this Agreement. All references to the Software	
mean the object code only of the program(s) comprising the Software.	
1.2 You are permitted to: (a) use the Settuers and Manuals for your personal use in connection with a single	
(a) use the Soliware and Manuals for your personal use in connection with a single computer unless otherwise agreed by the owner or by your supplier (baying a right to so agree).	
[computer unless bullerwise agreed by the owner of by your supplier (naving a right to so agree)	*
I accept the agreement	
O I do not accept the agreement	
< Back Next > Cancel	

Changing Installation Directory

Comark does not recommend changing the installation directory, but you can if you wish.

Click Browse to select another installation directory or simply Click Next to continue.

🖅 EV Professional V2.0 installation	×
Select Destination Directory	
Please select the directory where the EV Professional V2.0 files are to be ins	stalled.
C:\Program Files (x86)\Comark\EV Professional	Browse
< <u>B</u> ack <u>N</u> ext>	<u>C</u> ancel

Click Next to continue.

🖅 EV Professional V2.0 installation	— ×
Backup Replaced Files?	
This installation program can create backup copies of all files repla Do you want to create backups of the replaced files?	aced during the installation.
⊙ <u>Y</u> es	
⊂ N <u>o</u>	
< <u>B</u> ack Next>	Cancel

Location of Backup Files

As previously change the location of the backup files if required and click Next to continue.

G EV Professional V2.0 installation	
Select Backup Directory	
Please select the directory where the replaced files will be copied.	
C:\Program Files (x86)\Comark\EV Protessional\BACKUP	Browse
< <u>B</u> ack <u>N</u> ext>	<u>C</u> ancel

Create Desktop Icon

The software can automatically create a Desktop ICON if you wish.

Click Next to continue.

EV Professional V2.0 installation		×
Create Desktop Icon?		
This installation program can create a you want to do so?	an EV Professional V2.0 program icon on the desktop. Do	
	∙ Yes C N <u>o</u>	
	< <u>B</u> ack <u>N</u> ext > <u>C</u> ancel	

Software Installation

Click Next to install the software.

G EV Professional V2.0 installation		×
Ready to install!		
You are now ready to install EV Profes	ssional V2.0.	
Press the Next button to begin the insta information.	allation or the Back button to reenter the installation	
	< <u>B</u> ack <u>N</u> ext > <u>C</u> ancel	

Readme File

Click Yes to open and view the ReadMe files or No to continue.



Installation Complete

Click Finish to complete the installation of the EVSW PRO Software.

🛃 E	V Professional V2.0 installation	×
	installation Completed!	
	EV Professional V2.0 has been successfully installed.	
	Press the Finish button to exit this installation, and return to Windows.	
	< <u>B</u> ack <u>Finish</u> <u>C</u> ancel	

Installation Complete



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EVSW PRO First Use - Setup

Double Click on the Desktop ICON to open the software....



Set Language

Choose your language by selecting the appropriate Flag.

Click OK to continue.



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First Administrator

The software requires you to install a Fisrt Administrator.

Click New User at the bottom of this page.

System users				
ID Name 1 Comark	ser settin	gs Disabled Administrator		
Pa	Name assword	Comark	###	
Er	nabled sy	stem functions All ON		OFF
	Function Electro Modify Create Program Add/mod Create Print gr Filter ta View or User pa Change Archive Review Export	nic signer options tasks new task m task odify graph annotations /modify multiple graphs raphs/data asks/sessions r print audit trail assword expires e language e data v existing archive data to MDB or CSV file		
New User Delete User dr	manged or	e that user has signed or edited a record		OK

New User

Enter the name of the new User in the Name Box, enter a Password for the new User and Click in the Administrator Tick Box.

For instructions on installing new/additional users please refer to the Comark EVSW Operating Guide. Which can be downloaded here....**insert Portal LINK.**

System users				
ID Name 1 Comark ▶ 2 Administrator	User settin Name Password	gs Disabled Administrator Administrator ####################################		I
	Enabled sy	stem functions All ON		FF
	Functio	n	Enabled	
	Electro	nic signer		
	Modify	options		_
	Modify	tasks		-
	Create	new task		-
	Add/m	m task odify graph appotations		-
	Create	/modify multiple graphs		. =
	Print or	raphs/data		-
	Filter ta	asks/sessions	~	-
	View or	r print audit trail	I	1
	User pa	assword expires		1
	Change	e language	V	
	Archive	e data		
	Review	v existing archive		
	Export	data to MDB or CSV file		-
New User Delete User Password expiry period (days) 90	Please note changed or Se	e that a user cannot be deleted and a user nam nce that user has signed or edited a record et expiry for all	e cannot	be XK

Click on OK to save new user.

Comark User

Click on Yes to accept this warning message.



Login for the 1st Time

Select the user name from the drop down, enter your password and click OK.

Select user	
User	
Comark	•
Password	
X Exit EV Professional	🗸 ок

Note: Process is two stages, so please select your name again, enter your password and click OK.

Select user	
User	
Administrator	_
############	
X Exit EV Professional	🗸 ок

Normal login from now on will not include this repeat process.

End.

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